

**DATE:** March 8, 2013

**TO:** Clean Water Services Advisory Commission (CWAC) Members and Interested Parties

**FROM:** Mark Jockers, Government & Public Affairs Manager

**SUBJECT: REMINDER OF AND INFORMATION FOR MARCH 20th MEETING**

This is a reminder of the CWAC meeting scheduled for **Wednesday, March 20, 2013**. The CWAC meeting packet will be mailed to Commission members on March 11. The Agenda will also be posted to Clean Water Services' website on March 11 at [CWAC section of our website](#).

Food will be served for CWAC members at **5:30 p.m.** prior to the meeting.

**Please call or send an email to Mark Jockers ([JockersM@cleanwaterservices.org](mailto:JockersM@cleanwaterservices.org); 503 681-4450) if you are unable to attend** so food is not ordered for you.

Enclosures in this packet include:

- Agenda for March 20, 2013 Meeting
- FOG Program agenda memo
  - FOG Program Progress Report
  - Oregon ACWA newsletter article on FOG
- Design and Construction Standards Update agenda memo
- January 16, 2013 Meeting Notes

# **Clean Water Services Advisory Commission**

## **March 20, 2013**

### **AGENDA**

**6:30 p.m.** **Welcome**

**6:40 p.m.** **Introduction of New CWAC Members**  
• Art Larrance, At-Large Representative  
• Richard Vial, District 4 Representative

**6:35 p.m.** **Review/Approval of Meeting Notes of January 16, 2013**

**6:50 p.m.** **Election of Chair and Vice Chair**  
The following Commission members have agreed to continue serving as Chair and Vice Chair pending the Commission's approval  
• Chair: Tony Weller  
• Vice Chair: John Kuiper

*Action requested:* Nominate and elect Chair and Vice Chair

**6:55 p.m.** **Confirmation of Budget Committee members**  
Clean Water Services' Budget Committee is made up of the five Board of Directors and five citizens from CWAC who reside within CWS's service district. Current CWAC members who have been appointed by the Board include Tony Weller, John Kuiper, Lori Hennings, Molly Brown and Alan DeHarport. The Budget Committee will meet on

*Action requested:* Confirmation of CWAC Budget Committee members and notification of FY2014 Budget Committee meeting.

**7:00 p.m.** **FOG Control Program Progress Report**  
• Bob Baumgartner, Regulatory Affairs Division Manager  
Staff will present FOG Program Progress Report for Commission's review and action.

*Action requested:* Accept the FOG Program Progress Report and forward it to the Board of Directors; provide guidance on a triage plan to address FOG problems as outlined in the report.

*(over, please)*

**7:30 p.m.      Design and Construction Standards Update**  
• Carrie Pak, Engineering Division Manager  
• Damon Reische, Development Services Supervisor  
Staff will update CWAC on stakeholder outreach efforts and priority issue areas.

*Action requested:* CWAC update and input on issue areas

**8:20 p.m.      Announcements**

**8:25 p.m.      Adjournment**

**Next Meeting: April 17, 2013**